APPLICATON FORM

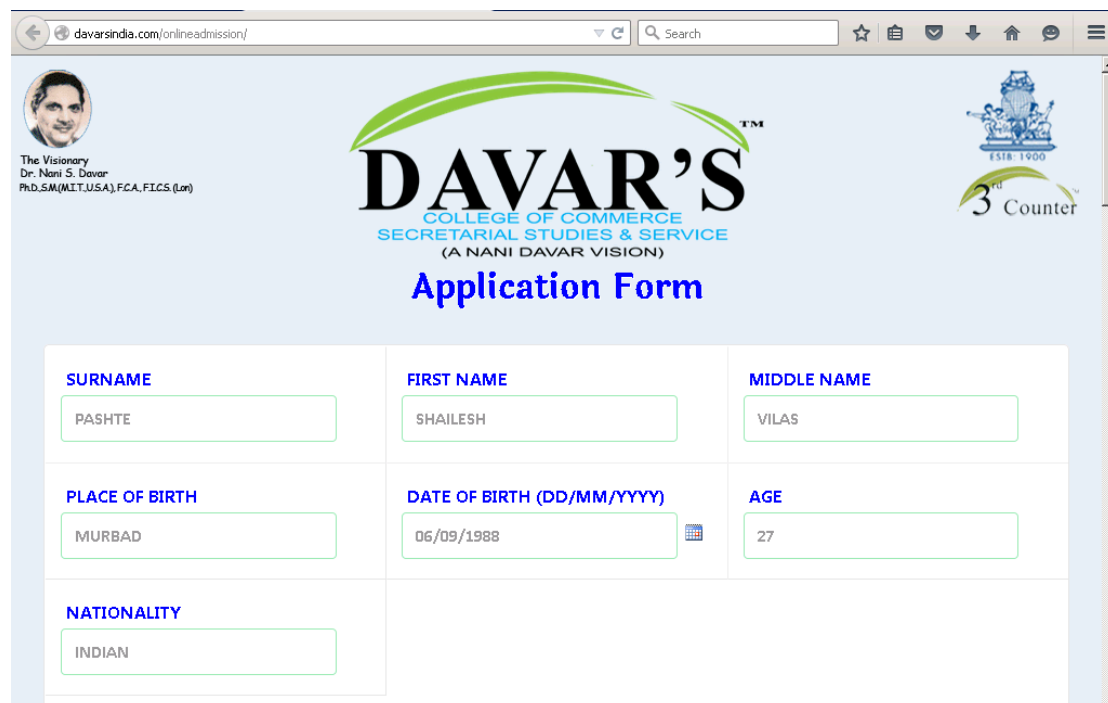**SCREEN** : **APPLICATION FORM**

TYPE : **TRANSACTION**

DESCRIPTION : In this screen the user can enter and submit the information of their personal details such as name, date of birth, address, contact information, qualification details, work experience details, other extra qualification details, etc

Using this screen user can also select and submit the requested Course Name, Batch, Schedule, and Payment Type.

SCREEN : **PERSONAL INFORMATION**

In this screen user can enter their full name, place of birth, date of birth and Nationality.

Note – Age option should be automatically generated after selecting date of birth.

SCREEN : **CONTACT INFORMATION**

In this screen user can enter their Residence Address, Residence Phone Number, Mobile Number, Email Id, etc

SCREEN : **OTHER PERSONAL INFORMATION**

In this screen user can enter their Father's / Husband's Name, their Occupation, Designation, and Business Address etc
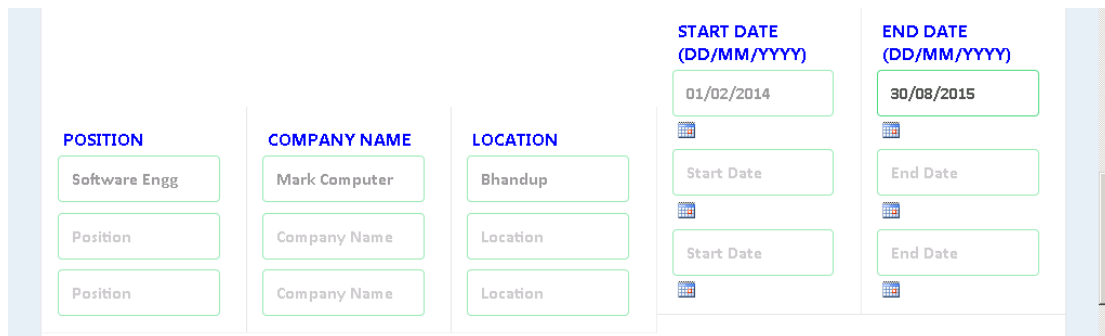

SCREEN : **QUALIFICATION DETAILS**

In this screen user can enter their Degree Name, School/College Attended, Year of Passed, Major Field or Subject and Total Percentage etc

SCREEN   :   WORK EXPERIENCE
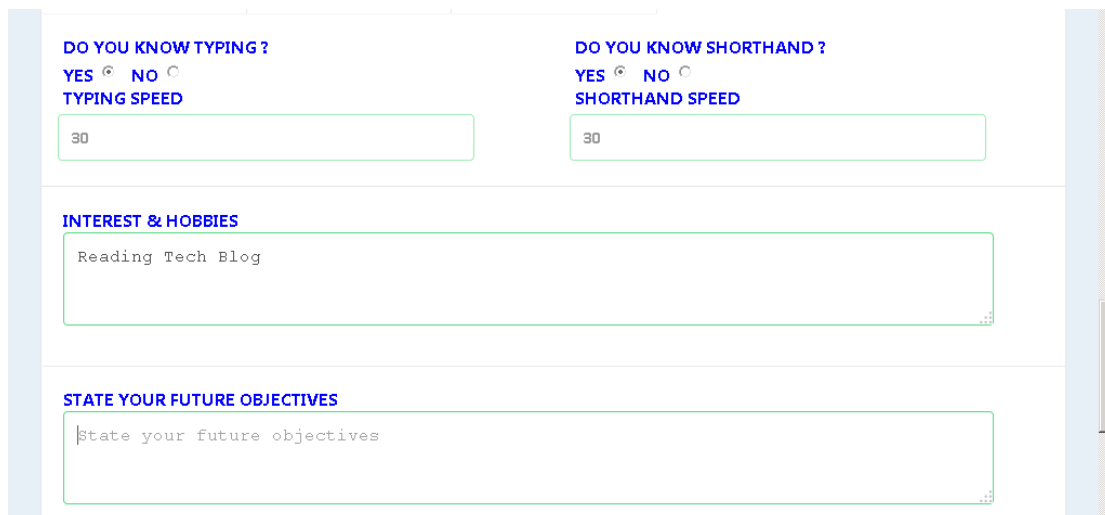
In this screen user can enter their Work Details including company name, position of company, location of company, start and end date of service etc

SCREEN   :   OTHER DETAILS

In this screen user can enter whether they know typing or shorthand if yes then enter the speed of same. User can also enter their interest and hobbies and their future objectives.

SCREEN   **:**   **COURSE SELECTION &**
            FEES STRUCTURE

    In this screen user can select the requested course, batch and schedule from list. User can also select the payment type.
There are two type of payment in list,
1. Full Payment
2. Installment.
User can also view Fee Structure and total fees of selected course.

Step to enter data:
1.select course from list
2.select batch for that course
3.select schedule from list
4.select payment type from list

SCREEN   **:**   **SUBMIT DETAILS**

In this screen user can accept the term and condition and click submit button to submit all the entered information.

SCREEN : **PAYMENT GATEWAY PROCESS**
TYPE : **TRANSACTION**

DESCRIPTION : After submitting application form successfully below page will open. In this screen user can proceed further for payment by either selecting **CARDS** or **NET BANKING** option.
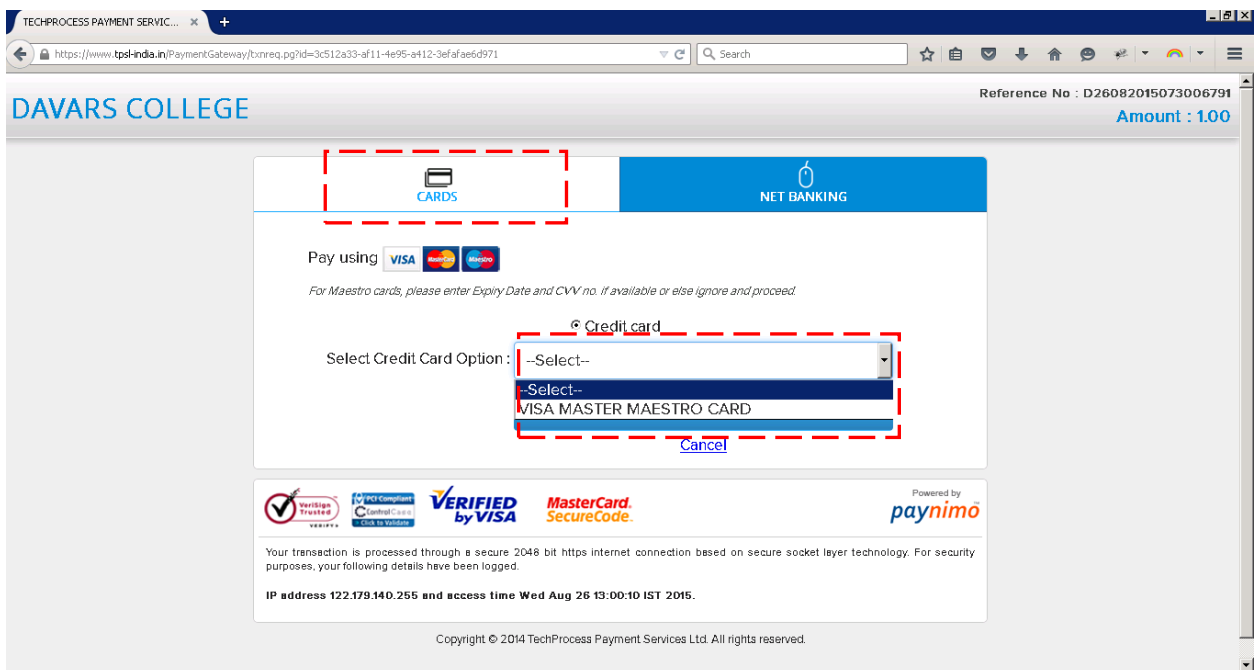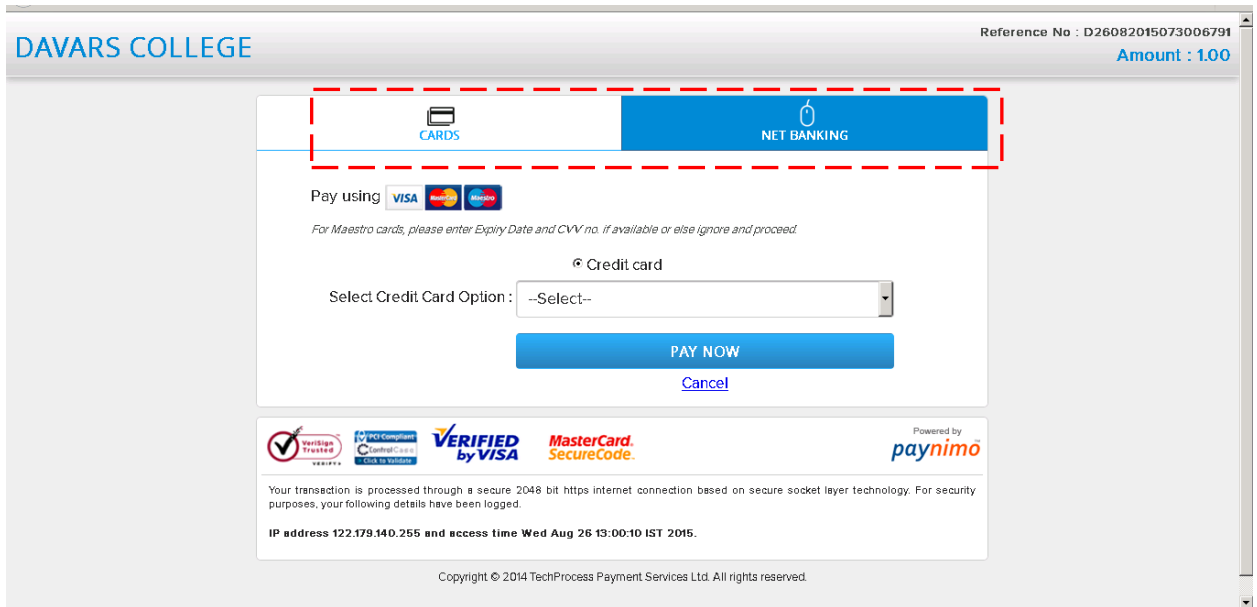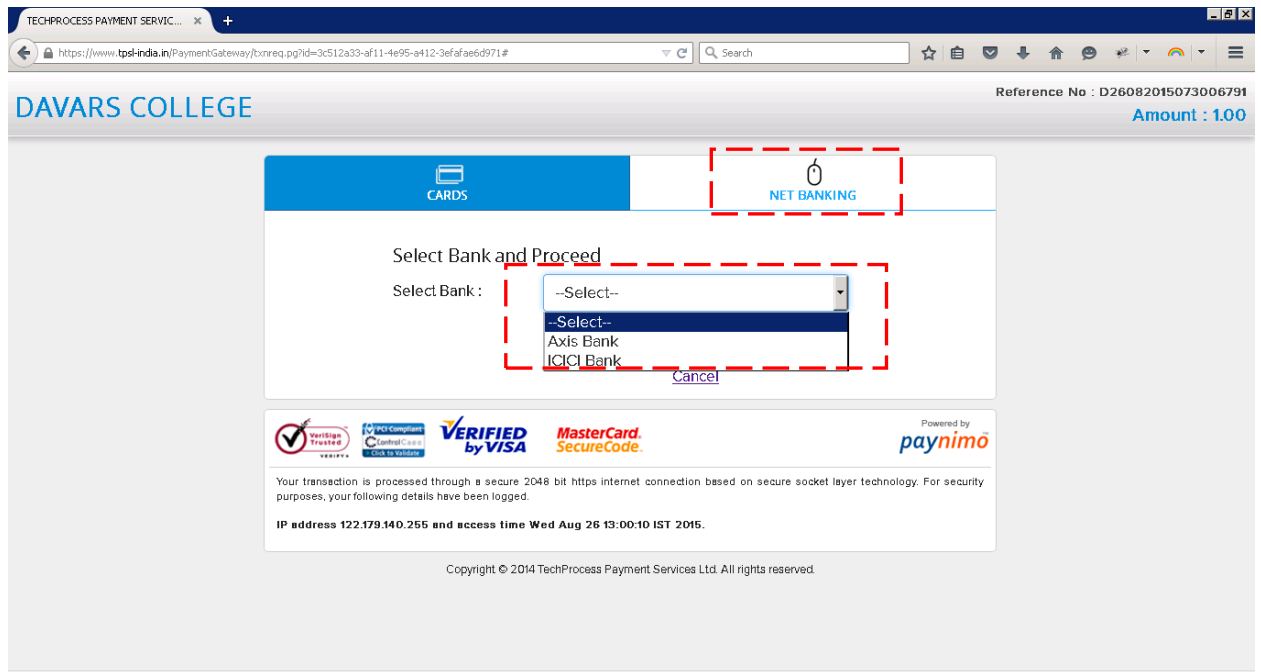
For card payments below information is mandatory

In First field, Select Card type such as visa, master, maestro card

In Second field, Enter your 16 digit Card Number

In Third Field, Enter Expiry Date of your card

In Fourth Field, Enter three digits CVV2, CVC2 number of your card
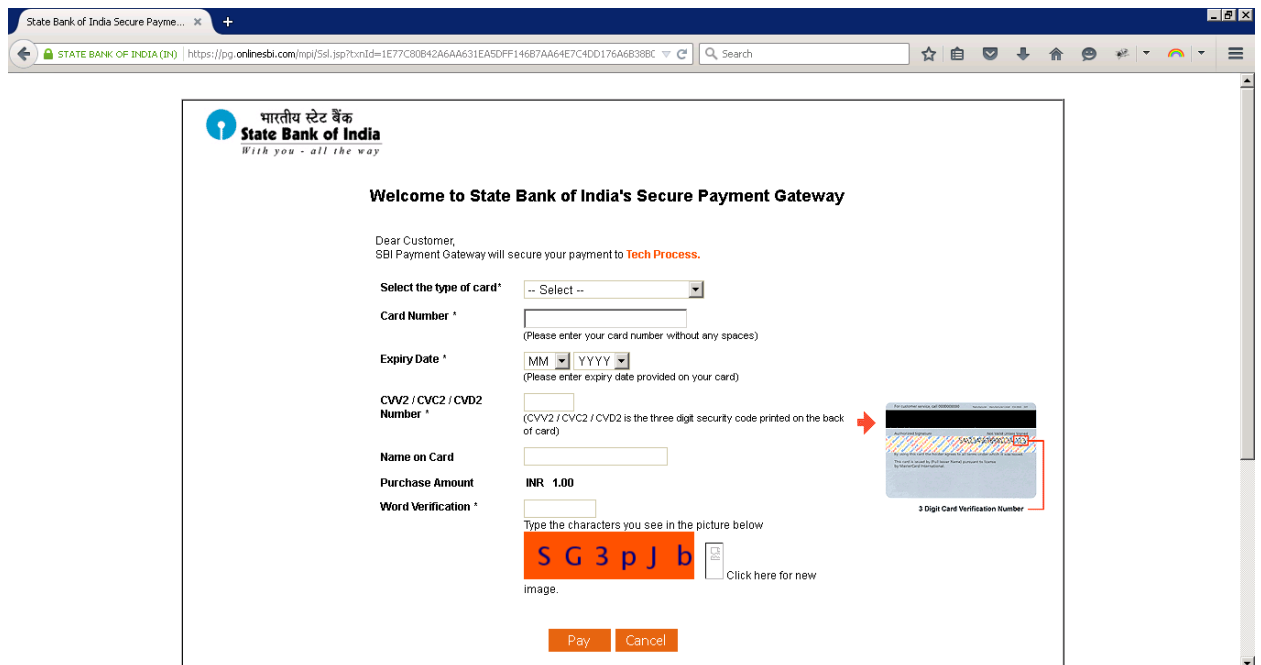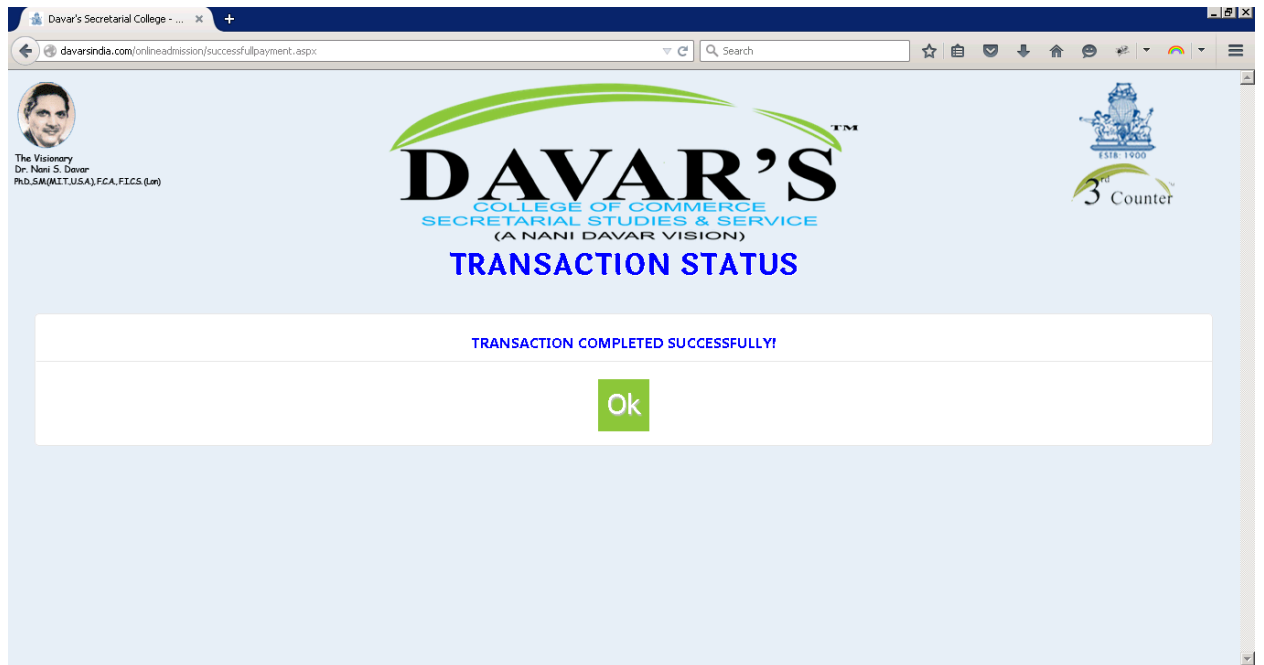

In Fifth Field, Enter Name of your card

In Sixth Field, Enter Character of below small box screen

1. After entering valid information in above screen and click on **Pay** option
2. After clicking **Pay** button, User will get payment details receipt. Please print this receipt for your reference.
3. Click on **Ok** button of receipt screen to get below page.

4. Once payment transaction is successfully completed you will get your login details in Email.
5. Click on **Ok** button to finish process.

6. This email look like as below screen,

Dear ███████████████ ,

Thank you for completing the payment procedure.

Hereby we confirm the receipt of payment of Rs 1.00/- .

Login Credentials :-

User Name : ████████████████████

Password : █████████

You can login by the URL : http://davarsindia.com/onlineadmission

Admission Desk
DAVAR'S
COLLEGE OF COMMERCE SECRETARIAL STUDIES AND
SERVICE
Mulla House, Rear Entrance (Opp. Bombay House),
3rd COUNTER, 3rd Floor,
Homi Mody Cross Street No.1 Flora Fountain,
Mumbai - 400 001,
India.
Tel. : 22045072, 22022549, 22041451
Email: davarsec2000@rediffmail.com Web: http://davarsindia.com

---